VINEYARDS OF SARATOGA HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS MEETING SEPTEMBER 11, 2014

BOARD MEMBERS

Jim Foley Michael Toback

Laurel Smith Gloria Felcyn

Anna Scicinska Dave Katleman Paula Camporaso President

Vice President

Secretary (absent) Treasurer (absent)

Director Director

Director

OTHERS PRESENT

13 Homeowners

Luis Heredia

Community Management Services, Inc.

<u>ITEM I</u> - Call to Order – President Jim Foley called to order the Board of Directors meeting at 7:01 PM at the association's clubhouse.

ITEM II - Open Forum

Debora Guilardi – Owner discussed the replacement of the post at the back patio.

Anne Chen - Owner informed the board of the noise in the walls of her unit. The owner believed to be a rodent.

Carolyn Carte – Carol informed the board the lights in front of her unit and down the walkway from her unit were out.

Rowen Hoose– The owner explained the new walkway re-installed adjacent to the unit. The owner was worried with the ability of others seeing into the unit.

Michelle Powell – Owner requested repairs to the gutters at the unit and regarding the parking space at the end of the walkway to the unit.

Pamela Wang – Owner complained about the Tulip tree adjacent to her patio. There was a large branch overhanging her patio which was keeping her from using the patio.

Linda George – Owner inquired as to the area around her patio.

Nora White – Owner commented on having Tony out along the parking spaces all day everyday.

Dave Katleman – Dead rat in front of 19222.

Nilda B Retamoso – Owner informed the security committee of a vehicle in the guest parking for an extended period of time. Chevrolet Malibu license #4VMZ516 (Jan. 2015). The Vehicle is next along the wall adjacent to the Hywy 85.

Jim Turke – Owner noted the Comcast pedestal is bent.

ITEM III – Review and Approval of the Minutes

- A. The Board reviewed the minutes of the Board of Directors meeting held on August 14, 2014. Anna Scicinska made a motion to approve the minutes as presented. Paula Camporaso seconded the motion and the motion carried.
- B. The Board viewed the minutes of the three special meetings held on August 23rd, August 28th, and September 1, 2014. Anna Scicinska made a motion to approve the minutes as presented. Paula Camporaso seconded the motion and the motion carried.

ITEM IV - Committee Reports

A. Financial Report – August 31, 2014

- The Board of Directors reviewed the current reconciliations and account statements of the Association's operating and expense accounts for the past two months, the operating and reserve revenues and expenses compared to the current year's budget, as well as the income and expense statement of the Association's operating and reserve accounts. The Board reported on the financials from August 31, 2014. Gloria gave the totals for the current operating account at \$112,985.58 and reserves which totaled \$1,994,877.65. The board reported the income for August at \$72,556.17 and total expenditures were \$72,402.64. Therefore after allowing for the monthly reserves contribution the association had a deficit of expenses over income of \$627.64.
- The Board of Directors reviewed the aging report for August 29, 2014.

B. Security

• Frank Hedges reported he had noted and towed a vehicle that had been left on the property and had clearly been in an accident. Frank Hedges also reported a vehicle which had been on the property for at least a month without moving.

C. Maintenance

• Jim Turke noted that the current electrical repair had been performed incorrectly. The Board should consider using a different vendor.

D. Clubhouse

• There was no report given.

E. Landscape

- Chris Burns reported the committee was working or continue to work on the following items. Removing Ivy from under the Redwood Trees, the removal of a Plum Tree, and installing drip irrigation. Chris Burns did note that squirrels were a severe issue. They were eating the bark off of the trees.
- Chris Burns presented the board with a proposal to remove a Carmel Creeper at 19432, to install Pittosporum and Nandinas at 19542, installing assorted plants at 19414, and the installation of Ferns and Hydrangeas at 19908 for a total cost of \$5,595.00. Paula Camporaso made a motion to approve the proposal as presented. Anna Scicinska seconded the motion and the motion carried.

F. Newsletter

• Anna Scicinska reported on the topics for the upcoming newsletter, including water use, Dogs on grass, smokers disposing butts, parking stickers, Dumpsters in October, and Littering.

ITEM V – Association Manager's Report

A. The Board reviewed the action item list from the past 30 days. The board also reviewed the work order history for the past 30 days and the 2014 Calendar.

ITEM VI - Correspondence

A. The Board of Directors reviewed the correspondence from the past 30 days.

ITEM VII - Other Business

A. There was not further business before the Board of directors.

ITEM VIII - Adjournment

The Board Meeting adjourned at 9:10 PM. The next Board of Directors meeting was scheduled for October 9, 2014 at 7:00 pm at the Association's Clubhouse.

Vineyards of Saratoga Homeowners Assoc.

Date